

BECC Director Job Opening

Bemidji Early Childhood Collaborative is looking for a Part-Time, Paid, Director Position.

Some of the duties will include:

- Oversee and manage operations, finances, legal requirements, and programs of non-profit organization
- Plans and coordinates BECC programs and committees, including fundraising, budgeting, staffing, and community outreach
- Develops and implements programs that align with BECC's mission and support the organization goals.
- Creates program materials, establishes volunteer needs, and ensures that program achieves states objectives.
- Responsible for maintenance of website and social media marketing and accounts
- Responsible for regular meetings and special events that publicize the organization and its program to the community
- Attend Board meetings and report on progress of the organization

Review of applications will begin July 15th, 2024. Position will be open until filled.

If interested, please submit letter of interest and resume to Kami Kelm at kamibecc@gmail.com

To learn more about BECC please visit our website:

<https://www.bemidjiearlychildhoodcollaborative.org/>